

Town of Estancia
Special Meeting of the Board of Trustees
Wednesday, May 29, 2019 6:00 PM
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:13pm and Roll Call was taken:

Trustee Lovato- Present
Trustee Sedillo- Present
Trustee Chavez- Present
Trustee Hall- Present
Mayor Dial – Present

1. Approval/Disapproval of Agenda- Action Item

ACTION TAKEN: Trustee Sedillo made a motion to approve the May 29, 2019 Special Meeting agenda as written. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

2. Budget Workshop- Discussion Only

Clerk Michelle Jones presented the Board with a series of handouts. She gave the Board a handout which outlined the health insurance increase that the Town will incur in the new fiscal year; the Town will incur an annual increase of \$5,394.36. Next, Ms. Jones presented to Board with a handout showing the overall payroll budget without salary increases and a handout showing the overall payroll budget with the salary increases she is requesting. If the Board approves the salary increases Ms. Jones is requesting, the total increase to the Town's annual payroll cost will be \$11,125.00 to \$12,125.00. Ms. Jones is requesting grade level increases for the full-time employees – with the exception of Ms. Dunlap, who recently received a grade level increase, two PW probationary employees, and part-time P&Z. Ms. Jones request does include a \$1.00 an hour increase for the part-time library employee. Two full-time employees in the Public Works Department are still in their probationary period and will not be considered for grade level increases until their probationary period ends. The Board also received handouts showing each employees hire date, years of service, starting salary, current salary, current grade level, and next grade level and salary. Ms. Jones stressed that the final decision on these increases was up to the Board. They could approve all or some or none. An action item for approval of these salary increases will be on a later regular meeting agenda.

NO ACTION, INFORMATION ONLY


Adjournment

Trustee Sedillo made a motion to adjourn the meeting. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 7:22 pm.

Approved: 

Date: 6/17/19

Attest: 

Date: 6/17/19